

Call for Applications

Chair

Department of family medicine and emergency medicine, Faculty of Medicine

Université de Montréal

The [Faculty of Medicine](#) at the Université de Montréal is seeking an academic leader to head its Department of [Family Medicine and Emergency Medicine \(DMFMU\)](#). This department, which operates in urban, semi-urban, and remote areas, includes more than 1,400 clinical professors and instructors, and between 300 and 370 residents and students. The DMFMU covers family medicine, emergency medicine, and specialized areas such as elderly care, palliative care, addiction medicine, home care, perinatal care, sports medicine, and hospital care. Through teaching and research, the DMFMU advances knowledge on effective models of primary care and works to improve the quality of healthcare provided to Quebec's population at all stages of life, in collaboration with health professionals and in partnership with patients and their families.

An internationally renowned institution, [the Faculty of Medicine](#) has a triple mission of teaching, research and health improvement as related to the fields of clinical, fundamental, and health sciences. With 15 departments, 3 schools and more than 700 professors (excluding clinical professors) it serves more than 6 000 students. One-third of Quebec's physicians and a great number of the province's health professionals are graduates of the Université de Montréal Faculty of Medicine.

Your day-to-day impact

We are looking for an experienced individual who will demonstrate inspiring leadership within this department, which is one of the top-performing in research and teaching in our country. The ideal candidate must have a distinguished academic record, particularly in research and teaching, as well as recognized outreach activities at the national or international level.

Reporting to the Dean of the Faculty, the Department Chair is responsible for the organization, administration, and operations of their department. In this role, you will be expected to:

- Develop a vision and set priorities for the DMFMU in terms of research, teaching programs, and knowledge mobilization, in consultation with department members and in alignment with the Faculty's strategic plan;
- Collaborate in the creation and effective management of the DMFMU's residency and professional development programs, in cooperation with the relevant vice-deans, and ensure the quality of the programs offered, particularly that residency programs meet accreditation requirements;
- Assign faculty duties and, where necessary, take responsibility for creating courses to meet the needs of pedagogical innovation and the continuous improvement of programs;
- Participate in the recruitment, appointment, and promotion of DMFMU professors as well as in the hiring of other teaching staff; support professors in their career development;

- Elaborate, with department members and in collaboration with the Faculty's officers, development plans for the DMFMU, while also being responsible for preparing and administering the department's budget and presenting it to the Dean;
- Manage and develop the DMFMU's philanthropic fund, ensuring its sustainability and ability to support the development of research and future talent.

What you'll need to succeed

The selected candidate must have advanced training and expertise in the field of family medicine or emergency medicine, as well as a strong understanding of the professional environment and its challenges, in addition to possessing leadership, communication, and management skills. The selected individual must meet the requirements for appointment as an Associate Professor or Full Professor and fulfill the following selection criteria:

- A Doctorate in Medicine with a specialization in family medicine or emergency medicine, or
- The equivalent of a doctorate with a combination of post-professional studies, experience, and research activities deemed equivalent.
- Experience in research and teaching in an academic setting.
- A recognized record of publications or educational innovations with established national and international recognition.
- Experience in academic management at a university institution will be a significant asset.
- Sufficient knowledge of the French language in accordance with the [Université de Montréal's Language Policy](#);
- Functional proficiency in English.

Additional information about the position

- Start date: June 1, 2025, 4-year term (renewable once)
- Located on the Montréal Campus

Application process

Candidates are invited to submit their application **by December 1st, 2024**, by submitting the following documents:

- A letter of application in which you set out your vision for the development of the Department of Family Medicine and Emergency Medicine and the role you intend to play in it
- A description of your research program as well as your vision of medical education (2-3 pages)
- A detailed curriculum vitae
- An abbreviated curriculum vitae (use [template](#))
- The names and addresses of three (3) people who can provide letters of reference.

The candidates selected by the selection committee (internal and external) will be required to make a presentation to the Department faculty; their candidacies will then be submitted to a vote by the

Department faculty. Professors will be able to comment on the applications, and the selected candidates interested in pursuing the recruitment process will be met by the selection committee.

Candidates who wish to keep their application confidential must indicate it.

Applications should be sent to:

Josette Noël, Ph.D.

Secretary of the Faculty

Faculty of Medicine

University of Montreal

Email: josette.noel@umontreal.ca

Website: <https://medecine.umontreal.ca>

DIVERSITY AND INCLUSION

Université de Montréal is strongly committed to fostering [diversity and inclusion](#). Through its Equal Access Employment Program (EAEP), UdeM invites applications from women, Indigenous Peoples, visible and ethnic minorities, as well as persons with disabilities. We will –confidentially – adapt our recruitment mechanisms to the specific needs of people with disabilities who request it. The University adopts a broad and inclusive definition of diversity that goes beyond applicable laws and encourages all qualified individuals, regardless of their characteristics, to apply for positions. In accordance with current immigration requirements in Canada, please note that priority will be given to Canadian citizens and permanent residents. The self-identification questionnaire is a voluntary step to promote a diverse and inclusive work and living environment. The personal information you provide is valuable and will help us improve our practices and comply with current laws. Personal information is confidential. Be assured that it will be collected and used in accordance with applicable federal and provincial laws, will never be disclosed without your consent, and will not hinder your hiring or career progression at the University of Montreal.